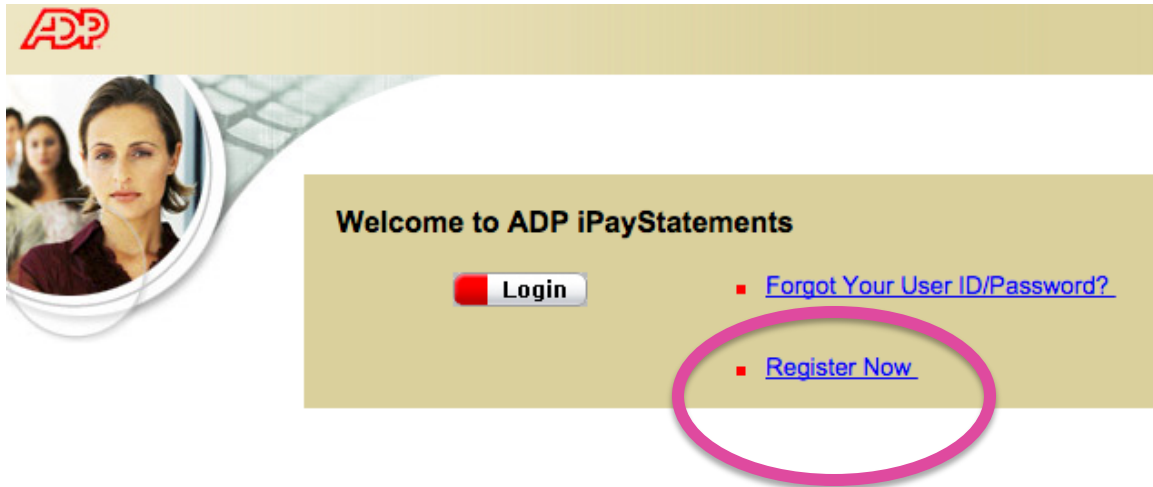
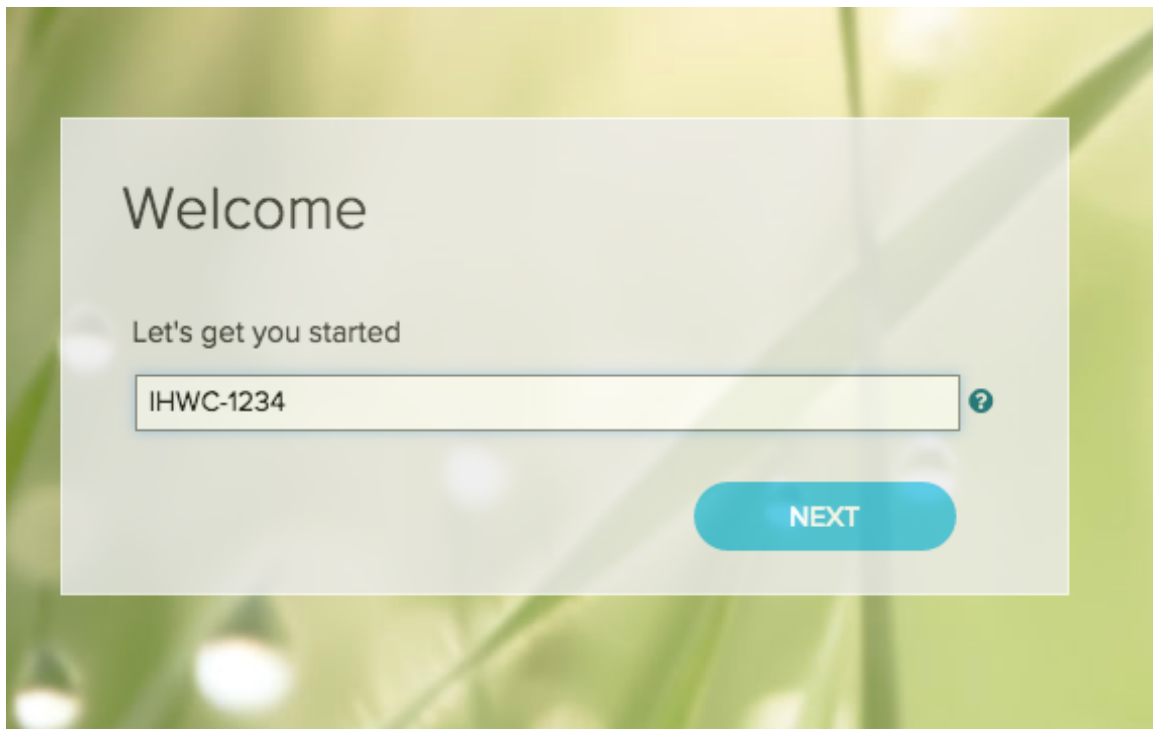


STEP 1: CLICK ON REGISTER NOW

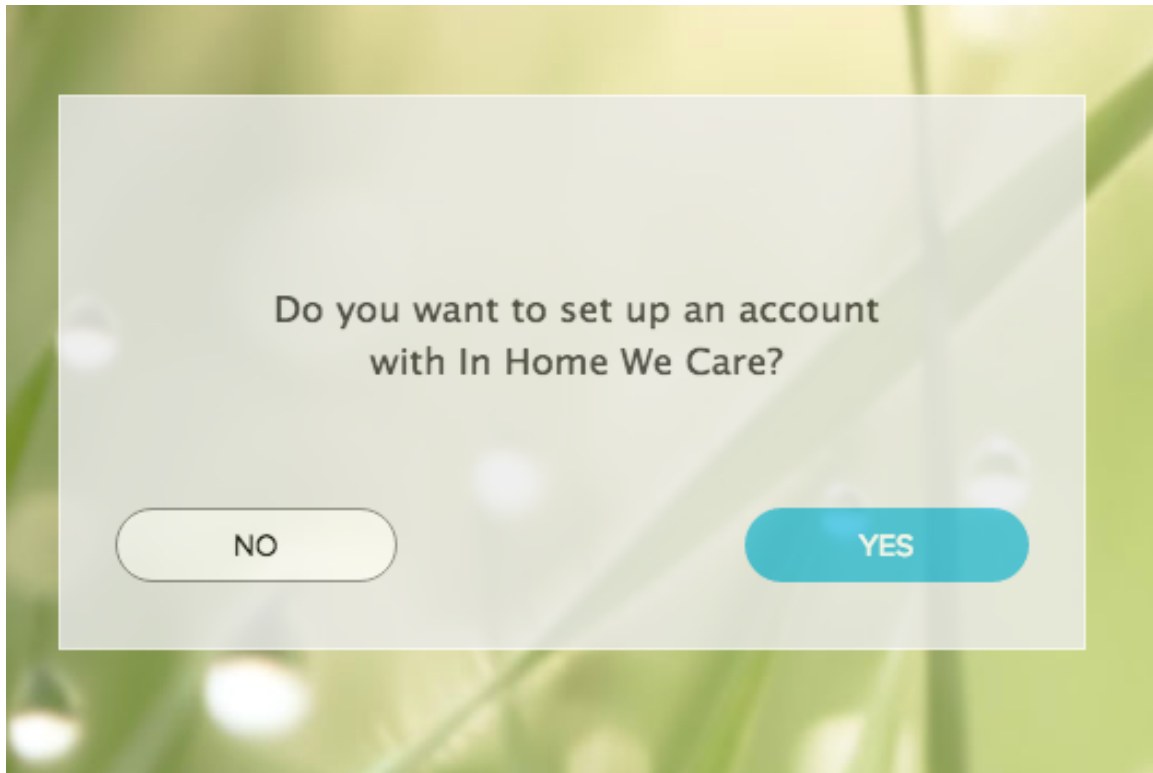


STEP 2: Enter the registration code. **Our company registration code is: IHWC-1234**



STEP 3: The next screen will ask if you want to set up an account with In Home We Care (our parent company). **CLICK YES.**

(TIP: If this takes too long to respond, try refreshing the page and enter the registration code again)



STEP 4: Enter your first and last name. Then select the option to enter the last four digits of your SSN in the space provided.

STEP 5: Enter the month and day that you were born.



Help us find you

First name*

Last name*

And at least one of these *

Associate ID

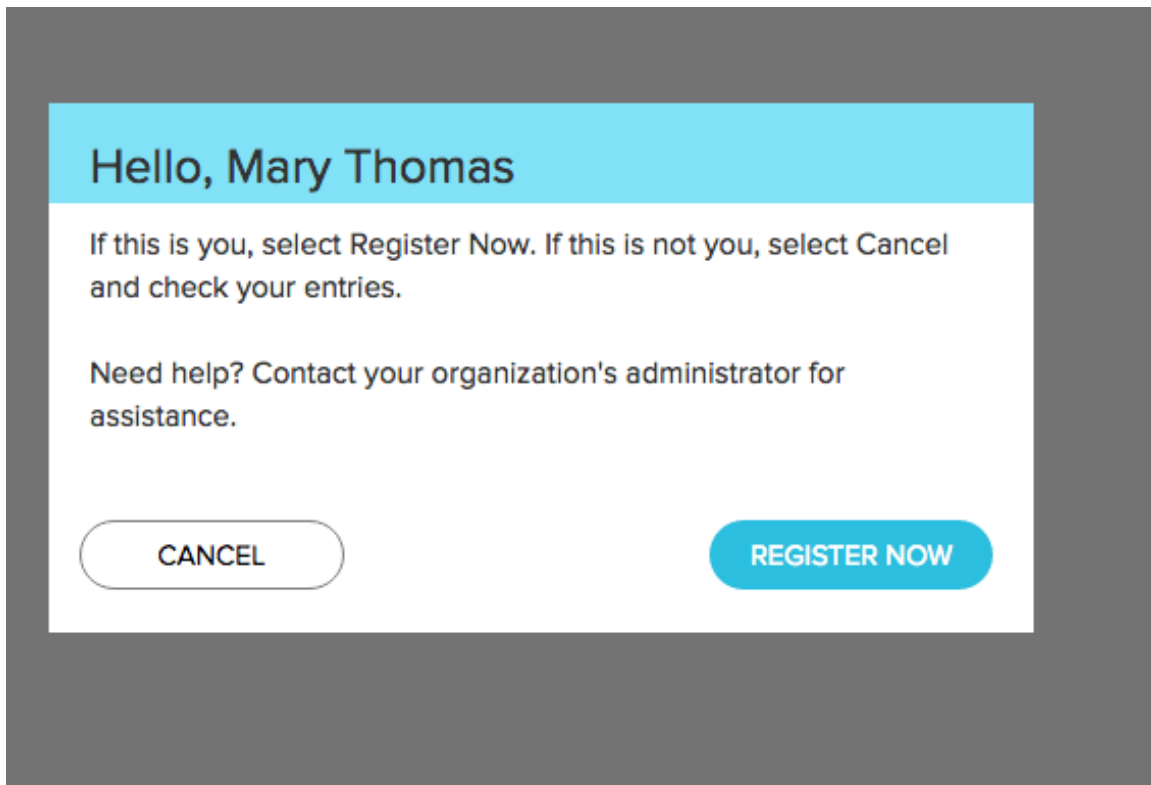
Last 4 Digits of SSN, EIN, or ITIN

Birth month and day*


Month


Day

STEP 6: It could take a couple minutes, but once the system finds you, it will ask you to confirm that this is YOU. If you provided the correct information, click REGISTER NOW to proceed.



STEP 7: CONTACT INFORMATION PAGE. On this page you will enter your email address. You can also enter your cell phone number if you wish.



Enter your contact information 

To avoid answering your security questions during your next password reset, you can:

- Enter an email address and mobile phone number that are not shared with others.
- Authorize ADP to send you text messages about your account.

Email address*

Business Personal

Mobile phone number

Country code

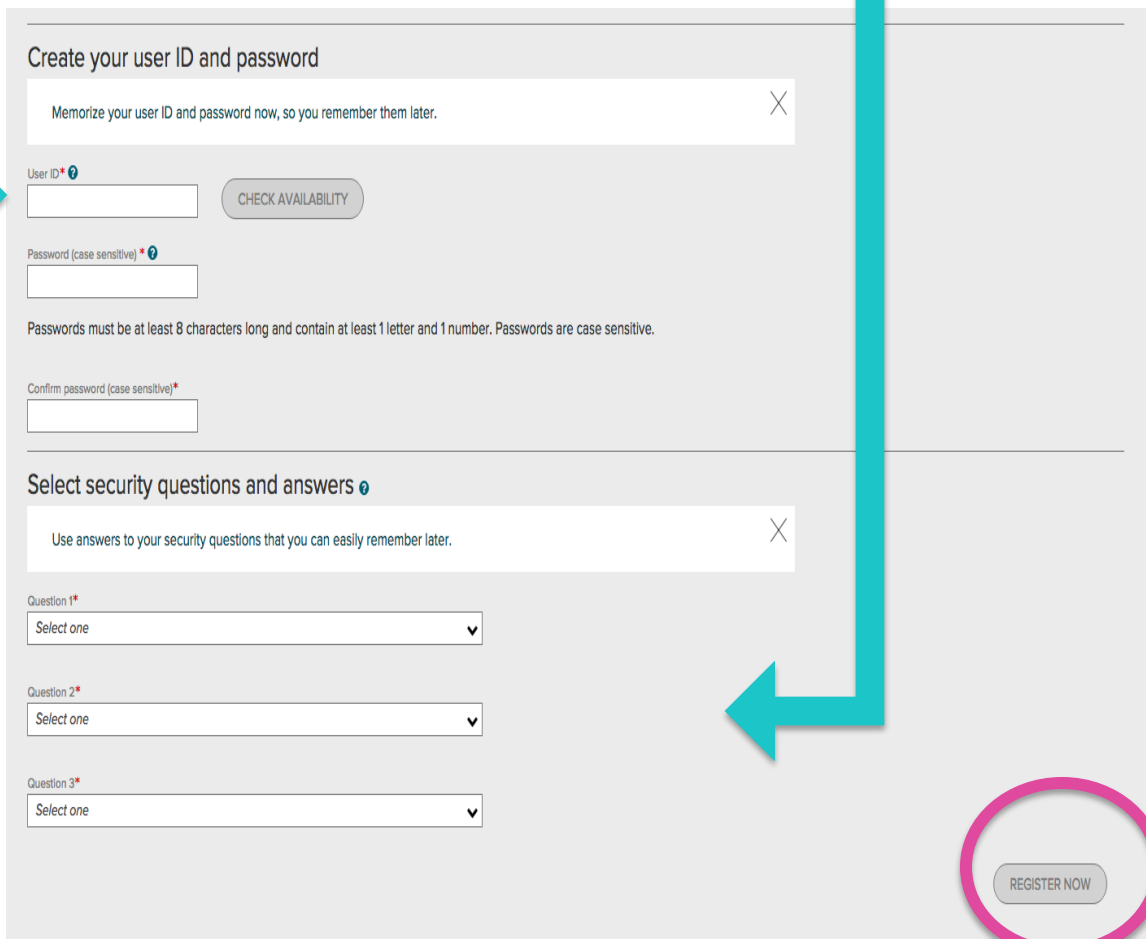
Business Personal

I authorize ADP to send me notifications regarding my account, according to [ADP'S TEXT MESSAGING TERMS AND CONDITIONS](#).

STEP 8: CREATE YOUR USER ID AND PASSWORD.

Make sure it's something you will remember, or write this information down in a safe place.

STEP 9: NEXT, Select three security questions to answer in case you forget your password and need to reset it.



The screenshot shows a registration form with two main sections. The first section is titled "Create your user ID and password" and contains a text box with the instruction "Memorize your user ID and password now, so you remember them later." Below this are three input fields: "User ID" with a "CHECK AVAILABILITY" button, "Password (case sensitive)", and "Confirm password (case sensitive)". A note states: "Passwords must be at least 8 characters long and contain at least 1 letter and 1 number. Passwords are case sensitive." The second section is titled "Select security questions and answers" and contains a text box with the instruction "Use answers to your security questions that you can easily remember later." Below this are three dropdown menus labeled "Question 1", "Question 2", and "Question 3", each with "Select one" as the current selection. A "REGISTER NOW" button is located at the bottom right of the form.

STEP 10: CLICK ON REGISTER NOW